

Proposal Form for JCT Clause 21.2.1 (or equivalent) Insurance

Please complete this form in black or blue ink and return it to us via your Insurance Broker.

You must take care in answering all the following questions which are relevant to the Insurer in providing this insurance and setting the terms and premium. Please contact your Insurance Broker if you do not understand the question or the nature of the information required. Failure to provide information or the provision of incomplete or inaccurate information may result in the loss of cover or other remedies.

Section 1 – General details

a) Name and address of Main Contractor:

	Postcode
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b) Name and address of Employer:

	Postcode
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c) Address of Contract Site:

	Postcode
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d) Please provide a general description of the Contract Site ground conditions:

	Postcode
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e) Please provide a description of the Contract and brief details of work to be undertaken. It will be helpful if specifications and plans are supplied.

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f) Contract Value:

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g) i) Commencement date of contract:

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ii) Period of Contract:

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iii) Defects Liability Period:

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h) Edition of contract if not JCT 1980 Edition incorporating 1986 amendments:

i) Please specify the Limit of Liability required:

Section 2 – The Existing Property

If the existing property is being completely demolished or the contract site has already been cleared, please proceed to **Section 3**. Otherwise, please answer the questions below

a) What is the approximate age and the general condition of the existing property?

b) Is the property currently occupied and if so, for what purpose?

YES / NO	Occupation:
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c) Will any work on the existing property require temporary propping or support? If so, please provide details?

YES / NO	Details:
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Section 3 – The Surrounding Property

a) Please provide the information indicated for all surrounding property (not forming part of the contract works)

<u>Property 1</u>	
Address:	
Occupation:	
Condition:	
Approximate age:	Approximate distance from site:

<u>Property 2</u>	
Address:	
Occupation:	
Condition:	
Approximate age:	Approximate distance from site:

<u>Property 3</u>	
Address:	
Occupation:	
Condition:	
Approximate age:	Approximate distance from site:

<u>Property 4</u>	
Address:	
Occupation:	
Condition:	
Approximate age:	Approximate distance from site:

b) Are you able to confirm that Schedules of Condition and/or photographic records have been prepared for each of these properties? (Assuming so, we will require sight of these.)

YES / NO

If 'NO', please explain below why this is the case:

Section 4 – The activities involved in the Contract

a) Is anything being demolished?

YES / NO

If 'NO', proceed to **b)**, otherwise please use the box below to provide the following information:

- i)** What is being demolished and the method of demolition to be adopted?
- ii)** If there are any internal walls or other structures are these load bearing?
- iii)** Number of storeys above ground level?
- iv)** Distance from nearest property? (unless only internal demolition involved)
- v)** Is there any demolition below ground level? If so, to what maximum depth and what minimum distance from the nearest property?
- vi)** Will shoring and/or propping be required? If yes, please provide details.

b) Is any Excavation work to be undertaken?

YES / NO

If 'NO', proceed to **c)**, otherwise please use the box below to provide the following information:

- i)** To what depth?
- ii)** Minimum distance from nearest property?
- iii)** Means to be adopted to support the excavation?

c) Is any Piling work to be undertaken?

YES / NO

If 'NO', proceed to **d)**, otherwise please use the box below to provide the following information:

- i) Type/method of piling?
- ii) Number of piles and maximum depth
- iii) Minimum distance from nearest property?

d) Is any Underpinning work to be undertaken?

YES / NO

If 'NO', proceed to **e)**, otherwise please use the box below to provide the following information:

- i) Overall length involved?
- ii) Maximum depth
- iii) Maximum length any one bay?

e) Is any Dewatering work to be undertaken?

YES / NO

If 'NO', proceed to **f)**, otherwise please use the box below to detail the method being used:

f) Is any Ground Stabilisation work to be undertaken?

YES / NO

If 'NO', proceed to **Section 5**, otherwise please use the box below to provide the following information:

- i) Method?
- ii) Minimum distance from nearest property?

Section 5 – Data Protection

Any information you have provided will be dealt with by the Insurer in compliance with the provisions of the Data Protection Act 1998. For the purpose of providing this insurance and handling any claims or complaints that may arise under it, the Insurer may need to transfer certain information which you have provided to other parties. By signing this proposal you agree that such transfer(s) may be made.

Section 6 – Change in Circumstances

You must tell the Insurer as soon as possible about any changes to the information you have provided to the Insurer which happens before or during any period of insurance. The Insurer will tell you if such change affects your insurance and, if so, whether the change will result in revised terms and/or premium being applied to your policy. If you do not inform the Insurer about a change it may affect any claim you make or could result in your insurance being invalid.

Section 7 – Declaration

I/We declare on behalf of all parties proposing for insurance that the information disclosed in this proposal is, to the best of my/our knowledge and belief, both accurate and complete.

I/We declare on behalf of all parties proposing for insurance that I/We have taken care not to make any misrepresentation in the disclosure of this information and understand that all information is relevant to the acceptance and assessment of this insurance, the terms on which it is accepted and the premium charged.

Signing this proposal does not bind you to enter into this insurance.

You and the Insurer are entitled to choose the law that will govern this contract of insurance.

The Insurer proposes English law and this will apply unless otherwise agreed.

<p>_____</p> <p>Signature</p>	<p>Date: _____</p>
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No cover is in force until this proposal is accepted by the Insurer and the premium paid. The Insurer reserves the right to decline any insurance proposal or to offer different premium and terms from those quoted dependent on the information you have provided.

We recommend that you retain a copy of this proposal form and any other supporting documentation for your own records.